Name

Township of Neptune - Police Department Application for Employment

NEPTUNE TOWNSHIP POLICE DEPARTMENT



INFORMATION PACKET FOR EMPLOYMENT

Police Officer SLEO III SLEO II

SLEO I

Jailor

Name	Last 4 Digits of SS#

Applicant,

Thank you for your interest in employment with the Neptune Township Police Department. Attached please find a background application for potential employment. Please type or print clearly. The below items are required to complete your background investigation. As you gather the below items, check off the box to the left indicating so. If you are unable to submit the required documentation, please provide an explanation as to why. If the document has been ordered, please indicate so in your explanation providing the date, where it was ordered from, the person you spoke with and phone number. Please check the box to the left of ALL items relative to you. Please produce clear copies of these documents, which will be submitted with your application to the Department of Human Resources.

Background Application Checklist

Copy of naturalization paperwork, if you were born outside the United States
Copy of birth certificate
Copy of social security card
Copy of driver's license
Copy of any other professional license you may have
Copy of firearms ID card & any permits to purchase /receipts of purchase & receipts of
sales
Official high school transcript
Copy of high school disciplinary records (if one exists)
Copy of high school diploma/GED certificate
Official college transcript (all colleges you attended)
Copy of college diploma
Copy of military discharge (DD214 with reenlistment code)
Credit history report (Experian, Equifax, TransUnion) with a credit score
Copy of Bankruptcy File
Copy of any civil judgments issued against you
Copy of paperwork associated with any lawsuits you may have been involved in either as
a defendant or plaintiff
Copy of any police reports involving any police contact including motor vehicle crash
reports
Copy of driver's abstract
Copy of registration & insurance card
Copy of information concerning traumatic injuries which may effect job performance
Copy of police academy certificate & any disciplinary record if one exists
Copy of proof of residency
Copy of selective service registration
Copy of any reports involving Division of Child Protection and Permanency (formerly
DYFS)
Copy of Personal Employment and Educational Resume



Neptune Township Police Department 25 Neptune Boulevard Neptune, NJ 07753



Valid "SLEO II" PTC Certification	Yes No	Valid "Class A" PTC C	Certification	n Yes 🗌 No 📋
Name: Last Name	First Name	MI	Date:	
Residing At:			_Age:	
Municipality:		State:	2	Zip:
Cell Phone:		Home Phone:		
Email:				
Current Occupation:				

Attach Passport Size Photo Here (Similar to Silhouette)

Business Attire

Name	 	
. Personal Data		

i. Personai Data													
1. Last Name]	First N	lame				M.I.	Social Security No.				
a. List any other i	ames b	y whic	h you	have eve	r bee	n know	n.						
b. List any legal jurisdiction when purpose of your r	e the p	etition	where	your n	ame o	change	wa	s filed. I	Provid	le a writ	ten ex	planation of the	
2. Sex:	ale	Fem	nale Eye color		or	Hair color		Height		Weight			
3. Date of Birth:			Month			Day		Year					
4. Birth Certifica	4. Birth Certificate:		Number			C	City State		tate		Country		
5. Citizenship: 0	Citizen	of the U	J.S.A.	? Yes		No	· _		·				
a. If you are a na	turalize	ed citiz	en of t	he U.S.A	., list	below.							
Certifica	te No.		D	ate		Cou	rt			City		State	
6. Marital Status	S	ingle	М	arried	Se	eparated	l	Divor	eed	Wido	wed	Common Law	
If married, to wh	om (pro	ovide m	aiden	name if	applic	cable):							
Date of Marriage	:			City:							S	tate:	
Emergency 7. Contact Inform	nation:		Nar	ne		Home	e Pł	Phone Relationship					

8. Scars, Marks, Tattoos (Please describe each scar, mark and/or tattoo and the location).

Cell Phone

Location	Description
	Location

Other

Name	Last 4 Digits of SS#

II. Residence Records

- 9. Do you own your own home? Yes___ No___
 - a. Starting with your **present** address and working back, list each address at which you have resided since leaving elementary school:

FROM Mo./Yr.	TO Mo./Yr.	Street Address	Apt. No.	City or Town	State	Zip	Cty

b.	Are you a	registered voter?	Yes	No	

c. If yes, state the residence from which you last voted and the date:

e:
€:

III. Family Record

10. List Father, Mother (maiden name) and all siblings (living or deceased) and ANY OTHER PERSON WITH WHOM YOU HAVE RESIDED FOR THE PAST 10 years (whether related to you or not):

Name	Address	Relationship	Occupation	DOB

Make	Model	Year	Owned From To	Plate	State
_					

laws or regulation vehicle accidents	and non-moving violateen cited for. Include as, DUI/DWI laws or that you have been in ons injured in any such	all violations of any regulations, etc. Also volved in as a driver	traffic laws, park o provide the deta	ing enfo	orcement ny motor
Date of Violation	City/Town & State	Violation Charge	e Court Disp	osition	& Date
			1		
V. Education Record 14. List all schools you certificate program School Name		nning with the 9th gr	rade, (including te	chnical State	training,
From:	То:	Graduated?	Highest Grade/De	ograa Ca	mploted
Mo. Yr.	Mo. Yr.	Yes \(\subseteq \text{No.} \(\superseteq \)	Highest Grade/De	egree CC	mpieteu
School Name	Address	City		State	Zip
Sonoor rume	11441655			State	Zip
From:	To:	Graduated?	Highest Grade/De	egree Co	mnleted
Mo. Yr.	Mo. Yr.	Yes \(\square\) No. \(\square\)	Ingliest Glade/DC	igree ee	mpreted
School Name	Address	City		State	Zip
					1
From:	To:	Graduated?	Highest Grade/De	egree Co	mpleted
Mo. Yr.	Mo. Yr.	Yes □ No. □	Trighest Grade/DC	<i>5</i> 100 CC	mpreteu
School Name	Address	City	1	State	Zip
From:	То:	Graduated?	Highest Grade/De	egree Co	mpleted
Mo. Yr.	Mo. Yr.	Yes □ No. □	8 121 223,24	<i>J</i> 12 30	r
School Name	Address	City	•	State	Zip

Name_

Last 4 Digits of SS#_____

Highest Grade/Degree Completed

Graduated?

Yes
☐ No.
☐

To: Mo.

Yr.

From:

Yr.

Mo.

4	\cap	Λn	tin	ham	Fdu	cation	Ent	triac
۱	١.	OH	11.11	mea	rau	cation	- Pani	iries

School Name	Address			City		State	Zip
From:	To:		Graduate	d2	Highest Grade/De	ograa Co	mnlatad
Mo. Yr.		Yr.		No. □	Ingliest Grade/De	gice co	inpicted
School Name	Address	11.	1 65	City		State	Zip
Senoorivame	radioss					State	Z.p
From:	To:		Graduate	ed?	Highest Grade/De	egree Co	mpleted
Mo. Yr.	Mo.	Yr.	Yes □	No. □	-		-
School Name	Address			City		State	Zip
		,					
From:	To:		Graduate		Highest Grade/De	egree Co	mpleted
Mo. Yr.		Yr.	Yes □	No. 🗆		•	
School Name	Address			City		State	Zip
		,					
From:	To:		Graduate		Highest Grade/De	egree Co	mpleted
Mo. Yr.	Mo.	Yr.	Yes □	No. 🗆			

VI.	Emplo	yment	Record
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15. Has any	form of disciplin	nary action ever	r been taken	against yo	ou by any	employer?
Yes_	No	If yes, explain	below:			

Date	Employer	Reason	Disciplinary Action Taken

a. Have you ever made a claim for workman's compensation benefits for an on-the-job injury or received benefits for a job-related illness or injury; or any injury or condition that caused you to be disabled or unable to perform your job duties or normal activities for a
period of seven (7) days or longer? Yes No If yes, describe below:
period of seven (7) days of longer: Tes IVo II yes, describe below.
-

no time unaccounte	ed for.		
From:	To:	☐ Full Time	Name of Supervisor:
Mo. Yr.	PRESENT	☐ Part Time	•
Company Name		'	Type of work you performed
Street Address of Compa	ny		Reason for leaving employment
City, State and Zip Code			Telephone No.
From:	To:	☐ Full Time	Name of Supervisor:
Mo. Yr.	Mo. Yr.	☐ Part Time	
Company Name			Type of work you performed
Street Address of Compa	ny		Reason for leaving employment
City, State and Zip Code			Telephone No.
From: Mo. Yr.	To: Mo. Yr.	☐ Full Time ☐ Part Time	Name of Supervisor:
Company Name	111.	L Tart Time	Type of work you performed
Street Address of Compa	ny		Reason for leaving employment
City, State and Zip Code			Telephone No.
From: Mo. Yr.	To: Mo. Yr.	☐ Full Time ☐ Part Time	Name of Supervisor:
Company Name	11201		Type of work you performed
Street Address of Compa	ny		Reason for leaving employment
City, State and Zip Code			Telephone No.
From: Mo. Yr.	To: Mo. Yr.	☐ Full Time ☐ Part Time	Name of Supervisor:

b. List below, starting with your current employment or unemployment and working back, each employment or internship and period of unemployment you have had. Include within the sequence any period of active military service. If you were discharged from any employment, or requested to resign, so state under "Reason for leaving employment". Leave

Name

Last 4 Digits of SS#_

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Vυ	пиши	u ciii	DIOVIII	enti	ununes

Company Name				Type of work you performed	
Street Address of Company City, State and Zip Code				Reason for leaving employment	
			Telephone No.		
From: Mo. Yr.	To: Mo.	Yr.	☐ Full Time ☐ Part Time	Name of Supervisor:	
Company Name	,			Type of work you performed	
Street Address of Company				Reason for leaving employment	
City, State and Zip	Code			Telephone No.	
16. If you are pres	ently unemploy	ed, state th	e reason:		

17. Have you ever taken any civil service examination(s)? If so, list each examination number, job title(s) tested for, date of exam and status:

Job Title/symbol#	Year	List Number	Name of Agency	Status
<u>I</u>				

a. Have you ever taken any examination(s) for Federal employment? If so, list job title(s) tested for, date of exam and status:

Job Title	Year	Name of Agency	Status

Name	Last 4 Digits of SS#

b.	Have you ever taken any other examination(s) (non-civil service) for the following job titles:
	police, court, fire, EMS or school from any town, village, city, county or state agency? If so
	list examination number, job title(s) tested for, date exam was taken and status.

Job Title	Year	Name of Agency	Status
			!

18.	Are you now, or If "YES", give d and/or coordinate	ate of service					
19.	Are you now, or If "YES", give d						
20.	Have you ever to agency? Yes		-		nployment	by any local,	state or federa
21.	Have you ever a any law concerr assistance, welf If "YES", give	ning unemplare or other	loyment, soc	ial security,	veteran's a	dministration,	

Name			

Last 4 Digits of SS#	
Last 4 Digits 01 55#	

VII. Arrest, Summons & Conviction Record

22.	Have v	you ever been	arrested?	Yes	No

23. List ALL (non-motor vehicle) incidents in which you were cited, arrested, summonsed, accused, charged or convicted of a crime (felony or misdemeanor), disorderly persons offense, or petty disorderly persons offense, whether in this state or elsewhere. Include incidents that occurred as a juvenile, any that were expunged, set aside, dismissed or referred to pre-trial diversion or pardon and any matters that are still pending.

If you have never been arrested, summonsed or convicted, enter NONE.

Date	Location	Original Charge	Final Charge	Disposition
TC	4 1 1 1 1	1 1 1 1 .		, 11 1

If you were arrested in a	my of the above,	, please explain	the specifics	of what occ	curred below.

24. To the best of your knowledge, has any member of your immediate family (spouse, child, parent, brother, sister), or any person residing in your home, even those not related to you by blood or marriage, ever been convicted for any crime, offense or violation?

Yes No If "YES", explain:

Name	Relation	Date	Offense	Disposition

Name		La	ast 4 Digits of SS#		
25. List all incidents in which you were a complainant or witness in a criminal court of family court proceeding, an administrative or an investigative hearing by a city, s federal agency. Do not include court appearances due to arrests made as a law enforcement of ficer, peace of ficer or security guard.			e hearing by a city, state or		
Date	City, Town & State	Court or Agency	Purpose for hearing & your involvement in case		
26. Were you ever the subject/witness or have you ever been questioned during a police investigation in which you were not charged with a crime? Yes No If "YES", explain:					
27. Have you ever been a plaintiff, petitioner, defendant or respondent in any civil litigation matter, including any divorce, matrimonial, family court or bankruptcy proceeding or been served with a civil summons in any civil litigation matter. YesNo If "YES", list and explain:					

Date	City/Town & State	Type of Involvement	Court Disposition & Date		

Name	Last 4 Digits of SS#

28.	List	all	criminal	matters,	family	court	proceedings,	administrative	or	investigati	ve
	proce	eedin	igs brough	nt or cond	lucted by	y any 1	ocal, county,	state of federal	law	enforceme	nt,
	_	•	•	_		_		g any grand ju	- 1	_	
	whic	h yo	u were in	volved as	a comp	olainan	t, petitioner, p	olaintiff, respond	dent,	defendant	or
	witne	ess.									

Date	City/Town & State	Court or Agency	Purpose of Hearing & your Involvement in the Case

29. Are	you	currently	licensed	for	any	purpose	such	as	but	not	limited	to	Taxi/Limo
(ow	ner/op	erator), sta	te liquor/g	gami	ng au	thority, n	ursing,	pil	ot (pi	rivate	e/comme	rcia	l) etc.?
Yes		No	If "YI	ES",	list be	elow:							

Type of License	License #	Issuing Agency	Issue Date	Expiration Date	Ever suspended or revoked

30. List all firearms you possess; include copies of all receipts for purchase and sales receipts of firearms as well as required purchase permits issued to you:

Model	Serial #	Caliber	Authorizing Agency
_	Model	Niodei Seriai #	Nodel Sellal # Caliber

(tar	get/hun		e date,	state and	municip	al jurisdi	iction w	here y	ny firearm permit ou applied. State
D	ate	State		Mı	unicipal J	urisdictio	n	Apı	proved or Denied
				112	unit pur v	<u> </u>		110	oro (ou or B onio u
X7111 N.4.	1°4 C	. D 1							
	•	ervice Records ilitary service per	formad	aithar on	active d	utv raca	rve or N	ationa	1 Guard status:
32. LIS	any m	intary service per	iornicu	citilei on	active u	uty, resc	IVC OI IV	ationa	i Guaru Status.
From	To	Active or Reserv	e E	Branch of S	Service Rank		MC	OS	Type of
									Discharge
		ciplinary actions tele 15, Uniform C			_	your mil	itary sei	vice b	y court martial or
Date		Charge Against Yo	u (Spec	eific)	Typ	oe of Acti	ion	Disp	osition of Charge
				,					
IX. Selec	tive Ser	vice Record							
34. Al	l males	born after Decem	ber 31	, 1959 are	required	l to regis	ter with	the Se	elective Service
Sy	stem. (Check your registi	ation h	ere: http:	s://www.	sss.gov/l	RegVer/	wfVer	ification.aspx.
•	Salactivo	Service #		Date of Ro	agistration		ח	lace of	Registration
	SCIECTIVE	BUIVICE #		Date Of K	egisiiaiioi	1	P	iace oi	Registration

Name

Last 4 Digits of SS#_____

X. Debts – Financial Status

35. List all of your present fixed monthly debts and financial obligations, including but not limited to mortgage payments, lease or rental payments, loan obligations, child support payments, alimony, student loans, garnishments, wage assignments, judgments, car payments and any other recurring monthly financial obligations (including revolving credit card bills) for which you are responsible: If none, state so:

Date	Original	Monthly	Present	Purpose of	Name & Address of Person or
Made	Amount	Payment	Balance	Debt	Firm to Whom Debt is Owed

36. Have you ever filed for bankruptcy: Yes No

Where	What Court	Chapter	Disposition	Case #
				_

XI. Drug Use

Answer either "Yes" or "No" after each question below. An answer of "Yes" to any question will require an explanation including, but not limited to dates of use, frequency of use, etc. during the interview process. You are reminded of your obligation to answer all questions in a complete, accurate and truthful manner. Your failure to do so may be just cause for you to be removed from further consideration.

37. Do you nov	w or have y	ou ever	used any	un-prescribed	marijuana,	cannabis o	or cannabis	based
products?	Yes	No	_					

38	Dox	vou now	or have y	von ever	used	crack and/or	cocaine?	Yes	No
50.	טט י	you now	or mave	you cver	uscu	crack and/or	cocame:	1 03	110

39. Do you no	ow or have you	ever used any	un-prescribed	opiate (he	eroin, morphi	ne, opium,	etc.)?
Yes	No						

40. Do you	now or	have you	ever used	l any ha	llucinogenic	drug (LSD,	PCP, 6	etc.)?
Yes	No	-		-	_			

41. Do you now	or have	you ever	used any	un-prescribed	amphetamines,	barbiturates	or otl	hei
tranquilizers?	Yes	No						

Name	L	ast 4 Digits of SS#	
42. Do you now or have you ever used any un-prescrib Yes No	ed controlled	I substances?	
43. Have you ever received medical or other type of a for any alcohol or substance abuse related matter, if Yes No			herapy
If "YES" provide the details in the detail section.			
XII. Alcohol Use 44. How would you describe your alcohol use?			
Abstinence	Yes	_ No	
Moderate use (2-3 times per week)	Yes	No	
Social drinker (holidays or social outings)	Yes	No	
Regular consumption (more than 3 times per week)	Yes	No	
Heavy Consumption (everyday)	Yes	No	
45. Are you now or have you ever been a member association, movement, group or combination of p advocating the commission of force or violence to Constitution of the United States of America, or the alter the form of government of the United States unconstitutional means? Yes No If "YES", please provide a full explanation below:	persons which deny other he State of N	h has adopted or has a persons their rights und lew Jersey; or which se	policy der the eks to

Name	Last 4 Digits of SS#				
46. Do you suffer from or are afflicted affect your performance of duties a		-			
If "YES", provide the details below	w:				

NEPTUNE TOWNSHIP POLICE DEPARTMENT OFFICER'S APPLICATION

47. If you were offered a position of Police Officer, what about this job in	ngiit oc	problemane
you: (a) Work rotating shifts?	Vac	No
(b) Work any permanent shift? (such as 11pm to 7am)		
(c) Work overtime if needed?	. 1 cs Vec	No
(c) Work overtime if needed? (d) Work on any day of the week? (e) Perform any particular assignment?	Vec	No
(e) Perform any particular assignment?	. 1 cs Ves	No
(f) Wear a uniform?	. 1 cs Ves	- No
(g) Carry a firearm?	Yes	No
(h) Use a firearm pursuant to departmental regulations (including) the use of deadly force against another person to defend your life		
or the life of another?	. Yes	No
(i) Testify under oath/affirmation in court?	. Yes	No
(j) Use physical force on another person pursuant to departmental regulations?	. Yes	No
Letter ()		
Is there anything else we should know or you would like to comment on celigibility for appointment to the position of Police Officer?	oncerni	ng your
Yes No		
If you answered "YES" to the above question explain below:		

Name		
name		

I act 4	Digits of SS#	
1.451.4	1712112 01 1212#	

REFERENCES

Give three references (no relatives) who are responsible, reputable adults in their communities, who have **KNOWN YOU WELL DURING THE PAST FIVE YEARS:**

1.	Name
	Address_
	Telephone #
	Number of years acquainted
	Type of business or relationship
2.	Name_
	Address
	Telephone #
	Number of years acquainted
	Type of business or relationship
3.	Name
	Address
	Telephone #
	Number of years acquainted
	Type of business or relationship

Last 4 Digits of SS#_

Township of Neptune Police Department 25 Neptune Blvd. Neptune, NJ 07753

Phone: 732-988-8000, x 460

Fax: 732-988-8442



APPPLICANT INFORM	ATION RELEASE FORM
To all Courts, Probation Departments, Sel employers, educational and other institutions an	lective Service Boards, physicians, hospitals, d agencies without exception:
determine my eligibility. Therefore, you are	am making an application for employment to the a result, an investigation is being conducted to authorized to release to the Neptune Township and all information, documentary or otherwise, that they may request.
and any representatives and any persons furnievery nature and kind arising out of furnishing	Neptune Township Police Department, its agents ishing information from any and all liability of ng, inspection or collection of such documents, gation made by the Neptune Township Police
A copy of this authorization will be cons	sidered as effective and valid as the original.
Signed:	Date:
Witness:	Date:

Name	Last 4 Digits of SS#
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NEPTUNE TOWNSHIP POLICE DEPARTMENT

INQUIRY REGARDING CONVICTIONS FOR MISDEMEANOR CRIMES OF DOMESTIC VIOLENCE

PURSUANT TO TITLE 18U.S.C. Section 922 (g) (9)

The purpose of this form is to obtain information that will assist the Neptune Township Police Department in determining whether any of its applicants have been adversely affected by federal law, title 18 U.S.C. Section 922 (g) (9). You are directed to complete this form and return it, within ten (10) working days of your receipt of the form, to your Applicant Investigation Unit Investigator. Failure to complete this form truthfully and within ten (10) days of receipt may result in your not being hired.

Applicants may seek the advice of counsel prior to responding to the questions contained in this form. However, the form must be completed and notarized and submitted to your investigator with ten (10) days of receipt. The Neptune Township Police Department will notify the licensing agency and/or appropriate authorities when information of an applicant who reports the possession of firearms or ammunition in violation of this law.

	e you ever been convicted of a misdemeanor crime of domestic violence in any court, where including a military tribunal? Indicate: Yes No		
tha	hisdemeanor crime of domestic violence is defined by 18 U.S.C. 921 (a) (33) (A) as follows: An offen is a misdemeanor under federal or state law and has as an element the use or attempted use of physic e or the threatened use of a deadly weapon, committed by:		
	a. A current or former spouse, parent or guardian of the victim.		
	b. A person with whom the victim shares a child in common.c. A person who is cohabiting with or has cohabited with the victim as a spouse, parent or guardian.		
	d. A person similarly situated to a spouse, parent or guardian of the victim.		
If y	ou answered "yes" to question #1, provide the following information with respect to the conviction:		
Co	Court/Jurisdiction		
	ket/Case#		
Sta	ute/Charge		
a.	ou answered "yes" to question #1: Were you pardoned? Indicate: Yes No Was your conviction expunged? Yes No If any of your civil rights were removed as a result of your conviction, have all of your rights been		
b.	c. If any of your civil rights were removed as a result of your conviction, have all of your rights been restored? N/A Yes No		
b. c.	TOSTOTCU! TV/A TOS TVO		
If y I h	ou answered "yes" to question 2a, b or c attach copies of documents verifying your response. The statements herein are true under the penalty of perjury and its related offens that to N.J.S.A. 2C:28-4.		

Details The following space is provided for detailed answers to the proceeding questions. Indicate the question number to which the answers apply.		

Name_

Last 4 Digits of SS#_____

Details The following space is provided for detailed answers to the proceeding questions. Indicate the question number to which the answers apply.		

Name____

Last 4 Digits of SS#_____